

**MEETING NOTICE  
of  
PERSONNEL COMMITTEE**

**MONDAY APRIL 22, 2013**

**QUORUM COURT MEETING ROOM  
BENTON COUNTY ADMINISTRATION BUILDING**

**AGENDA**

**New Business:**

**a. Personnel Requests**

- a. Assessor's Office Request - Wage Adjustment because of assignment of extra duties and responsibilities. (B. Chaney)
- b. Road Department Request - Additional staffing: Three Operator II positions (S. Stober)
- c. Jail Request – (R. Holly)
  - i. Additional staffing: Two Part-time Licensed Practical Nurses
  - ii. Request for a wage adjustment for Licensed Practical Nurse to bring salary to the maximum hire-in rate (90%)
- d. Non-reoccurring Salary Adjustment - (R. Clinard)

**b. Policy and Procedure Changes (S. Daniels and B. Ludwig)**

- a. Credit Card Procedure
- b. Employee Policy Manual Changes

**Old Business:**

**Other Business:**

